

AMERICAN VISA OF DC
1801 Columbia Rd., NW #200, Washington, DC 20009
Tel: 202-462-5908 Fax: 202-387-5430

Email: info@americanvisadc.com or avodc@aol.com www.americanvisadc.com

THIS IS NOT AN APPLICATION; IT IS ONLY A COVERING LETTER FOR AMERICAN VISA OF DC
LIBERIA

Visa Requirements:

- Original signed passport valid for six months with at least one blank visa page.
- Two visa application forms signed and dated.
- Two color passport sized photos 2" X 2" ONLY on white or very light background.
- Copy of flight itinerary from the travel agent or a copy of tickets (For tourist visa).
- Letter of financial responsibility from the company in the USA (For business visa).
- Valid Health Certificate – Yellow Fever.
- Copy of the Green Card (For Non-U.S. Citizens).

Validity of Visas: Tourist and business visas' validity is determined as paid for by the Embassy fee (see chart below).

Jurisdiction: Residents of all states can be processed in Washington DC.

Contact Person's Name: _____ Phone and email: _____

SHIPPING INSTRUCTIONS: Return completed process to:

Company Name (If applicable): _____ Contact Name _____
 Address _____ Apt#/Mail Code _____
 City _____ State _____ Zip Code _____
 Phone # _____ Email Address _____

TRAVELER(S) INFORMATION:

Departure Date from U.S.A.: _____ **Need by this date:** _____ *Rush fees **will be** applied to meet this date **if necessary**

1) Last Name: _____ First Name _____

Passport #: _____ Passport Expires: _____ Date of Birth ____/____/____

2) Last Name: _____ First Name _____

Passport #: _____ Passport Expires: _____ Date of Birth ____/____/____

Processing Fees (check one):

Processing Time:	American Visa of DC Fee:	Embassy of Liberia Fee:	Money Order Fee:	Fed Ex Shipping Fee:	TOTAL:
8 -14 Days Single Entry / 1 - 3 Months	\$55	\$131	\$25	\$30	\$241
1 - 3 Days Single Entry / 1 - 3 Months	\$95	\$181	\$25	\$30	\$331
SAME DAY Single Entry / 1 - 3 Months	\$135	\$206	\$25	\$30	\$396
8 - 14 Days Multiple Entry / 1 Year	\$55	\$200	\$25	\$30	\$310
1 - 3 Days Multiple Entry / 1 Year	\$95	\$250	\$25	\$30	\$400
SAME DAY Multiple Entry / 1 Year	\$135	\$275	\$25	\$30	\$465
8 - 14 Days Multiple Entry / 2 Years	\$55	\$300	\$25	\$30	\$410
1 - 3 Days Multiple Entry / 2 Years	\$95	\$350	\$25	\$30	\$500
SAME DAY Multiple Entry / 2 Years	\$135	\$375	\$25	\$30	\$565
8 - 14 Days Multiple Entry / 3 Years	\$55	\$400	\$25	\$30	\$510
1 - 3 Days Multiple Entry / 3 Years	\$95	\$450	\$25	\$30	\$600
SAME DAY Multiple Entry / 3 Years	\$135	\$475	\$25	\$30	\$665

PAYMENT: (check one)

I authorize American Visa of DC to charge my credit card for payment of passport/visa services.

Card holders' name _____ Number _____ Exp. Date: _____

Signature _____ Today's Date: _____

Check or Money Order made out to "American Visa of DC" for \$ _____ enclosed.

My company has a prearranged billing agreement.

American Visa of DC Inc. assumes no responsibility for the loss, damage or delay of passports or visas caused by an Embassy, Consulate, government office, postal or courier service, delivery service or travel agency. Requirements and fees relating to this request are subject to change without notice.



**EMBASSY OF THE
REPUBLIC OF LIBERIA**

5201 16th Street, NW
Washington, DC 20011

202 723 0437 / tel
202 723 0436 / fax

www.liberianembassyus.org/consular/visa

DIPLOMATIC/OFFICIAL/REGULAR VISA

Name (First/Middle Initial/Last)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address/Suite No.	<input type="text"/>		
City/State/Zip	<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone	<input type="text"/>		
Email Address	<input type="text"/>		
Date Of Birth	<input type="text"/>		
Place of Birth (City/Country)	<input type="text"/>	<input type="text"/>	
Nationality	<input type="text"/>		
Passport Number	<input type="text"/>		
Place Issued	<input type="text"/>		
Date Issued	<input type="text"/>		
Expiration Date	<input type="text"/>		
Visa Type Requested	<input type="checkbox"/> Single: 1-3 Months		
	<input type="checkbox"/> Multi: 1 Year	<input type="checkbox"/> Multi: 2 Years	<input type="checkbox"/> Multi: 3 Years
Proposed Travel Date	<input type="text"/>		
Length of Stay	<input type="text"/> Day(s)	<input type="text"/> Week(s)	<input type="text"/> Month(s)
Purpose of Trip	<input type="checkbox"/> Business	<input type="checkbox"/> Tourism	<input type="checkbox"/> Employment*
	<input type="checkbox"/> Official	<input type="checkbox"/> Diplomatic	<input type="checkbox"/> Other
If 'Other', please explain:	<input type="text"/>		

* If travelling for employment purposes, you must provide the full name, address and telephone number of your future employer in Liberia. **See page 2.** ▼

FEES

US CITIZENS	
SINGLE: 1-3 Months	US\$ 131.00
MULTIPLE: 1 Year	US\$ 200.00
MULTIPLE: 2 Years	US\$ 300.00
MULTIPLE: 3 Years	US\$ 400.00
ECOWAS CITIZENS	GRATIS
ALL OTHERS	
SINGLE: 1-3 Months	US\$ 70.00
MULTIPLE: 1 Year	US\$ 150.00
MULTIPLE: 2 Years	US\$ 250.00

ABSOLUTELY NO cash or personal cheques accepted. **All fees are non-refundable.** All fees are to be paid in US Dollars via money order, cashier cheque or bank draft. Make payable to: **Embassy of Liberia.**

VISA REQUIREMENTS

- Applicant must provide a copy of his/her Yellow Book (International Certificates of Vaccination). In accordance with WHO regulations, all persons entering Liberia are required to have a valid certificate of immunization against yellow fever.
- Two (2) passport size photographs:
 - 2 x 2 inches in size, in full colour and identical.
 - Taken within the past six (6) months, showing current appearance.
 - Full face, front view with a plain white or off-white background.
 - Between 1 inch and 1 3/8 inches from the bottom of the chin to the top of the head.
 - Taken in normal street attire. Uniforms should not be worn, only religious attire that is worn daily.
 - Do not wear a hat or headgear that obscures the hair or hairline.
 - If prescription glasses, a hearing device, wig or similar article is normally worn, it should be worn for your picture.
 - Dark glasses or non-prescription glasses with tinted lenses are unacceptable unless needed for medical reasons. A medical certificate may be required.
- Liberian/Naturalised US citizens are required to obtain a visa from the -Liberian Embassy in Washington, DC or the Consulate in NY- prior to travelling to Liberia.
- A signed, completed application form.
- Self-addressed, prepaid envelope for document return.

DIPLOMATIC/OFFICIAL/REGULAR VISA

Is this your first visit to Liberia?	Yes	No
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If 'No', when were you last there?	
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How long was your stay?	
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Please provide contact information for two (2) people that currently reside in Liberia.
 If travelling for employment purposes, you must provide the full name, address and telephone number of your future employer in Liberia as a professional reference.

Reference No. 1 (First/MI/Last)			
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Employer Telephone	
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Street Address	
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City/State/Zip			
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Telephone	
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Reference No. 2 (First/MI/Last)			
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Street Address	
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City/State/Zip			
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Telephone	
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I declare under penalty of perjury all of the following: 1) I am a citizen or non-citizen national of the Republic of Liberia. The statements made on the application are true and correct; 2) I have not knowingly and willfully made false statements or included false documents in support of this application; and 3) the photograph submitted with this application is a genuine, current photograph of me. I fully understand that any misleading information given will immediately disqualify me from obtaining a Visa.

Signature of Applicant		
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Signature of Person Filling Form		
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FOR EMBASSY USE ONLY

VISA No.	
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ISSUED	
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EXPIRATION	
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APPROVED BY	
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