

AMERICAN VISA OF DC

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THIS IS NOT AN APPLICATION; IT IS ONLY A COVERING LETTER FOR AMERICAN VISA OF DC

BRAZIL

Visa Requirements Checklist:

- Original signed Passport valid for six months with at least one blank visa page.
One online visa application form completed and signed.
One copy of round trip itinerary or tickets. (tourist visa)
One copy of driver's license or utility bill as proof of residence.
One color passport sized photo 2" x 2" ONLY on white or very light background. No glasses or headwear.
Invitation letter from the company in Brazil, stamped and signed (for business visa)
Type II Business: A letter from the company in the USA that includes financial responsibility, exact nature of the trip and this statement: "While in Brazil, (name of travel), will not provide any technical assistance or support.
Type V Business: For technical assistance. Two business letters from the company in the USA. An approval from the Ministry of Labor must be obtained from the Brazilian sponsor and, received by the Embassy before submitting the application.
A letter of financial responsibility from the company in the U.S.A. (for business visa).
Copy of the Green Card (For Non-U.S. Citizens).

Validity of Visas: Tourist and Type II business visas are valid for stays of 90 days with a validity of 10 years (issued at the discretion of the visa officer) Entry within 90 days is no longer required..

Jurisdiction: Washington DC: DC, NC, DE, KY, OH, MD, VA and WV and all military bases except Guam. All applications sent to DC but whose jurisdiction is elsewhere, will be routed to our appropriate affiliate in that area of jurisdiction.

Contact Person's Name: Phone and email:

SHIPPING INSTRUCTIONS: Return completed process to:

Company Name (If applicable): Contact Name
Address Apt#/Mail Code
City State Zip Code
Phone # Email Address

TRAVELER(S) INFORMATION:

Departure Date from U.S.A.: Need by this date: \*Rush fees will be applied to meet this date if necessary

1) Last Name: First Name
Passport #: Passport Expires: Date of Birth / /
2) Last Name: First Name
Passport #: Passport Expires: Date of Birth / /

Processing Fees: (please check one)

Table with 6 columns: Processing Time, American Visa of DC Fee, Brazilian Embassy Fee, Money Order Fee, Fed Ex Shipping Fee, TOTAL. Rows include 10-14 Business Days Tourist, Type II and 5-9 Business Days Tourist Type II.

- Rush processing cannot be guaranteed. Applications processes outside of the DC jurisdiction often take longer and can have additional requirements, so please call for the latest information.

PAYMENT: (check one)

I authorize American Visa of DC to charge my credit card for payment of passport/visa services.

Card holders' name Number Exp. Date:

Signature Today's Date:

Check or Money Order made out to "American Visa of DC" for \$ enclosed.

My company has a prearranged billing agreement.

American Visa of DC Inc. assumes no responsibility for the loss, damage or delay of passports or visas caused by an Embassy, Consulate, government office, postal or courier service, delivery service or travel agency. Requirements and fees relating to this request are subject to change without notice.